

**Water Conservancy Board of Thurston County
Regular Meeting**

January 28, 2013

Board Members Present: Jerry Louthain, Chair; Josh Cummings, Vice Chair; Tye Menser, Treasurer; Bourtai Hargrove, Commissioner; Jon Hare, Commissioner

Meeting Time, Place and Attendees

The meeting was called to order at 7:10 by Commissioner Louthain at the Board's regular meeting place: Percival Plaza Conference Room, 626 Columbia St NW, Suite 1-IF, Olympia, Washington 98501. No guests were present.

1-Approval of Agenda: Meeting agenda was reviewed. Motion: the agenda be approved without change, seconded. The motion was adopted without dissent.

2-Approval of Minutes: Motion: the minutes from September 17, 2012 be approved, without change, seconded. The motion was adopted without dissent. Meetings scheduled to be held in October, November, and December were all cancelled.

Correspondence:

- Copy of 2012 Thurston County WCB Annual Report to Legislature period ending October 31, 2012 received and reviewed. No applications received during this period and one Report of Examination/Record of Decision issued
- An email from the State Auditors Office requesting supplemental information to our previously filed reports. A response to this request is being prepared.

Financial – Key Bank statements ending on 9/30, 10/31, 11/30 and 12/31, with an ending balance on December 31 of \$12,056.27, with 3 checks cleared during this time period. Motion was made, seconded, and approved to approve bank statements.

3-Reports: Bourtai reported that she had gotten approval from the Thurston County Commissioners to move from her Alternate Commissioner position to be appointed as Commissioner. Tye reported on the water rights seminar training that he had attended. Josh reported that he has accepted a new position with Thurston County.

4-Board Expenditures/Reimbursements: Approved Anna Geisman's bills for administrative services of \$238.80 and \$253.00 for administrative services/web charges for 3 months, and \$93.89 to Tye Menser for travel expenses reimbursement for training.

5-Administrative

- a) Update on the Bylaws revision.** Comm. Menser had completed a preliminary analysis of the existing bylaws, made a list of areas where he found old and outdated bylaws and parts that seemed out of compliance with present law. He compared the checklist he had received from Janet Rajala at WCB training and developed a new list. He and Comm. Hargrove had gone through all these documents and prepared a draft revision of the bylaws for discussion at the September meeting. This draft was updated by Comm. Menser and provided for discussion at this January meeting. Minor suggestions were made during this meeting and a final version will be submitted to all Commissioners for review and approval at the February meeting.
- b) Potential new WCB members and alternates.** With Bourtai being appointed as a Commissioner, only our two Alternate positions will be vacant. Comm. Louthain will

send an email to the County Commissioners reminding them of our current status and to let them know we are interested in getting new appointees for our two Alternate positions.

7-Other: Nominations were opened and a motion made, seconded and approved unanimously for Bourtai Hargrove to be Secretary of the Thurston County Water Conservancy Board. Comm. Louthain will send an email to our Ecology contact asking if Ecology has any pending change applications that the applicants might be interested in being forwarded to our WCB for processing.

The meeting adjourned at 8:30PM

Minutes Approved: _____