

Board Members Present:

Zena Hartung, Secretary Tye Menser, Treasurer Jerry Louthain, Acting Chair

Meeting Time, Place and Attendees

The meeting was called to order at 7:10 by Commissioner Louthain at the Board's regular meeting place: Percival Plaza Conference Room, 626 Columbia St NW, Suite 1-IF, Olympia, Washington 98501.

Jill Van Hulle, Paul Robischon and Jerry Petersen, all representing Washington Water Services, were present.

Agenda/Minutes/Correspondence/Financial

1. Approval of Agenda: Meeting agenda was reviewed. Motion: the agenda be approved without change, seconded. The motion was adopted without dissent.
2. Approval of Minutes: No minutes, due to cancelled meeting for September, 2011.
 - a. Correspondence – Received form for Annual Report to Legislature, due Oct 31. Comm. Louthain will complete, with the help of Anna and prior years' information. Confirmation that Comm. Hartung has completed C.E. and is re-confirmed through August 2012. Also shared was email from Janet Rajala indicating the adoption of the changes to the Ecology form for applications for change. Another email included the Wa State Water Rights Handbook detailing the water rights of each WRIA, on a summary basis.
 - b. Financial – Key Bank statement Sept 1-\$18,135.38, two checks, Sept 31 \$17,698.07. Banking issues still pending: Mike Rhubright and Jon Hare need to both remove their signatures in order for Comm. Menser's and Louthain's to become the valid banking members.
3. **WA Water Services (THUR 11-02) Update**– Guests presented more information re: application. Ms Van Hulle mentioned discussing issues with Julie Rector of City of Lacey, specifically place of use and service area. It was explained by Mr. Petersen, that WA Water Service was acting on behalf of an owner/developer of the properties, and that the City of Lacey had made water boundary adjustments in the past which extended through most but not all of the application property. Mr. Petersen went into some detail on what process was begun with this application, and the steps involved with eventually getting water to a new development in this location, including information about the CWSP-Coordinated Water Service Plan. Discussion of planning for visit to site to proceed by email.
4. 2011 Report to Legislature-see correspondence above
5. Administration-Commissioner terms-Jon Hare status change to "Alternate"
6. Reports- None
7. Board Expenditures/Reimbursements- None possible due to changes in banking privileges to be addressed.

The meeting adjourned at 8:43 PM

Minutes Approved: